BRITISH COLUMBIA LACROSSE ASSOCIATION
WOMEN’S FIELD PROVINCIAL HOSTING AGREEMENT

Agreement made this _____ day of _______________ 20___ between the British Columbia Lacrosse Association (BCLA), the Field Directorate and the

(hereinafter referred to as HOST)

Whereas the BCLA FIELD DIRECTORATE agrees to sanction the following Provincials Championships.

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To be held on the following dates: ____________________________________________.

1. Whereas the BCLA, FIELD DIRECTORATE recognizes the need to clarify the relationship between the BCLA, FIELD DIRECTORATE and the HOST by establishing their respective rights and obligations and;

Whereas the BCLA, FIELD DIRECTORATE and its members agree that the Provincial Championships will serve to contribute to the promotion of the game of Lacrosse:

Therefore the parties agree to the following:

1. BCLA OBLIGATIONS

The BCLA shall:

a) Secure sponsorships for Provincial Championships
b) Receive Provincial declarations
c) Financial responsibilities: gold, silver and bronze medals, first place plaques, field rentals and game balls for all FIELD Provincial Championship games.
d) Approve through communication with the FIELD Directorate local vendors wishing to set up at Provincial Championships, no later than 15 days prior to Provincial Championships.
e) Inform FIELD Directorate and Host of BCLA sponsors wishing to attend provincials 60 days prior to Provincial Championships.
f) Supply Provincial Championship T-shirts & other provincial souvenirs (all profits to BCLA)
g) Responsible for the approval of the budgets of the Host(s).

2. FIELD DIRECTORATE OBLIGATIONS

The FIELD DIRECTORATE shall:

a) Sanction and promote the Provincial Championships with consultation of the BCLA Board of Directors as Per Women’s Field Provincial Championship Directive.
b) Provide a copy of the Women’s Field Provincial Championship Directive to the Host
c) The Field Directorate shall review and forward Host’s budgets for the BCLA Field Provincial Championships to the BCLA Executive for approval.

3. HOST OBLIGATIONS

The HOST shall:

a) Select, arrange, organize, and operate the venue(s) which meets the minimum criteria established in the current CLA RULES OF PLAY.
b) Provide nominations to the FIELD Directorate for Convenor.
c) Submit a list of extra curricular functions, if any, planned to be held.
d) Provide meeting facilities for the pre-Provincial Championship coaches and officials meeting and AS REQUIRED FOR ANY Disciplinary/Appeal Hearing. BCLA Field Directorate Disciplinary Rules should be handed out at this meeting.
e) Provide a sufficient number of volunteers and FIELD officials to efficiently manage Provincial Championships (bench officials, scorekeepers)
f) Make sure all games are played in accordance to the set schedule.
g) May provide a souvenir program (BCLA will not be producing a program or roster sheet, but will provide up to $250 with receipts), with one page of free advertising to the BCLA.
h) The HOST must prepare a budget of anticipated revenue and expenses.
i) No admission shall be charged to spectators.
j) The host may conduct a raffle for prizes to be won at the provincial championships and retain those profits. *Income generated from the 50/50 draws is the property of the Hosts. The Hosts must secure a BC Gaming Policy & Enforcement Branch license to hold any 50/50 or other raffles.
k) The HOST must comply with the Women’s FIELD Provincial Championship Directive.
l) The HOST is responsible to have field time booked prior to submitting application to Host Provincial Championships.
m) Provide all original copies of game sheets and disciplinary reports to the Provincial Playoff Director.
n) Ensure a plan is in place to have quick medical attendance on site.
o) All expenses other than medals, awards, plaques, field time, balls and referee’s fees & travel costs, & BCLA representative expenses, are the responsibility of the Host(s).
p) Provide the FIELD DIRECTORATE with a complete financial report within thirty (30) days of the completion of the Provincial Championships.
q) Provide a hospitality room for coaches, officials and administrators for the duration of the Provincials Championships.

British Columbia Lacrosse Association: _____________________ Date: ______________________
Please print name of person authorizing_____________________________________

Field Directorate ______________________________ Date: ______________________
Please print name of person authorizing_____________________________________

Host ______________________________ Date: ______________________
Please print name of person authorizing_____________________________________