

REGULATION 10: SUMMER GAMES

- 10.01 Regional Coaches are directly responsible to the BCLA Technical Director, and shall liaise with the Team BC Committee, the BCLCG Executive, the respective Directorates and the BCLCG Zone Co-ordinators to:
- (a) Recruit, and where necessary, provide training for coaching staffs for the Zone Summer Games Teams.
 - (b) Set the schedules and obtain facilities required for all evaluation and selection camps.
 - (c) Ensure the Zone Co-ordinators are provided with all technical support required to meet all Directorate requirements outlined in the Minor and Field Directorate Operating Policies.
 - (d) Ensure that coaches possess the minimum requirements outlined on the applicable Form 100; that coaches are not on the current suspension list; and that coaches possess excellent conduct and ethical records.
 - (e) Put in place the procedures for selection of Zone Coaches for Summer Games teams.
- 10.02 In all Zones not currently serviced by a Regional Coach, the said Zone shall be supported by a current Regional Coach provided by the BCLA.

REGULATION 11: COACHES CERTIFICATION

- 11.01 (a) All coaches and assistant coaches in the Minor Directorate will comply with the minimum standards as outlined on the reverse side of the Form 100B and titled National Coaching Certification Program (NCCP).
- (b) (i) Completed Form 100B's for Minor Team Coaches Lacrosse complete with payment must be received by the BCLA Office prior to 4:00 PM on May 1 of each playing year. Associations failing to meet this deadline will be notified the first working day following the deadline submission. The BCLA Office shall notify the following positions and personnel: Association President, Association Coaching Co-ordinator, Zone Coaching Co-ordinator, Minor Directorate Chair and the BCLCG Vice Chair – Minor, by fax, phone or other electronic means of the delinquent associations.
- (ii) Any Minor Box Association that does not submit the completed Form 100B complete with payments by the deadlines outlined in Regulation 1.02 will be fined \$50.00. A further fine of \$100.00 will be levied every seven (7) days following; and as stated in Regulation 2.03 (a), the association is not eligible for any play downs.
- (iii) Forms must be reviewed to ensure all coaches have met the minimum standards outlined on the Form 100B five working days following the deadline date of May 1st. The BCLA office and the BCLCG V-P of Minors will conduct this verification. Delinquent lists will be forwarded to the presidents and coaching co-ordinators of all associations, the Chair of the Minor Directorate, BCLCG Chair, BCLCG VP Minor.
- (c) The minimum standard outlined on the current Form 100B must be met by the deadline date for the submission of the form in the playing year immediately following the year training was obtained and the "Trained" standard was awarded. Competitive Introduction Coaches must be trained within sixty (60) days of taking the course. Coaches failing to complete all required evaluations to reach their respective minimum standard will appear on a suspension list. This list shall be forwarded to the Presidents and Coaching Co-ordinators of all Associations, the Minor Directorate Chair, the BCLCG Chair and Vice Chair – Minor.
- (d) New associations registering with the BCLA are exempt from the coaching standards outlined in the Form 100's in their first two years of operation with the exception that all coaches shall be trained to the Community-Development level. The BCLA Office shall inform the BCLCG and the Minor Directorate of Associations who fall into this category.

- 11.02 (a) All coaches and assistant coaches in the Senior Directorate will comply with the minimum standards as outlined on the reverse side of the current Form 100B.
- (b) i) Completed Form 100B's for team coaches registered in the Senior Directorate complete with payment must be received by the BCLA Office on or before 4:00 PM on the April 20th of each playing year as indicated in Regulation 1.02 (a). The BCLA Office shall inform the Chair of the Senior Directorate, League Commissioners, Club/Team Presidents, the BCLCG Chair and Vice Chair – Senior, no later than the first working day after the deadline date by fax, phone or any other electronic means of the delinquent clubs/teams.
- ii) Any Senior Box club/team who does not submit the completed Form 100B, complete with payments by the deadlines outlined in Regulation 1.02 will be fined \$50.00. A further fine of \$100.00 will be levied every seven (7) days following; and as stated in Regulation 2.03 (a): the club/team is not eligible for playdowns.
- iii) Forms must be reviewed to ensure all coaches have met the minimum standards as outlined on the Form 100B five working days following the deadline of April 20. The BCLA Office and the Commissioner/Chair of each League will conduct this verification.
- Delinquent lists will be forwarded to the Presidents of the club/team, Chair of the Senior Directorate, applicable Commissioner, BCLCG Chair and Vice Chair – Senior.
- (c) The minimum standard outlined on the current Form 100B must be met by the deadline date for the submission of the Form in the playing year immediately following the year training was obtained and the "Trained" standard was awarded. Competitive Introduction Coaches must be trained within sixty (60) days of taking the course. Coaches failing to complete all required evaluations to reach their respective minimum standard will appear on a suspension list. This list shall be forwarded to the Presidents of the club/team, Chair of the Senior Directorate, applicable Commissioner, BCLCG Chair and Vice Chair – Senior.
- 11.03 (a) All coaches and assistant coaches in the Field Directorate will comply with the minimum standards as outlined on the reverse side of the current Form 100M/W and titled, "Lacrosse Coaching Certification Program".
- (b) (i) Completed Form 100M/W's for team coaches registered in the Field Directorate complete with payment must be received by the BCLA Office on or before 4:00 PM on May 1 for Senior Women's Field and October 1 for Men's/Youth and Women's Field each playing year as indicated in BCLCG Regulation 1.02 (a). The BCLA Office shall inform the Field Directorate Chair, League Commissioners, Club/Team/Association Presidents, BCLCG Chair and Vice Chair – Field no later than the first working day after the deadline date by fax, phone or any other electronic means of the delinquent clubs/teams.
- (ii) Any club/team/association who does not submit the completed Form 100M/W complete with payments by the deadlines outlined in Regulation 1.02 will be fined \$50.00. A further fine of \$100.00 will be levied every seven (7) days following midnight April 30 for Senior Box; midnight May 1 for Minor Box/Senior Women's Field and midnight October 1 for Men's/Youth and Women's Field, then as stated in BCLCG Regulation 2.03 (a) the club/team is not eligible for playdowns.
- (iii) Forms must be reviewed to ensure all coaches have met the minimum standards outlined on the Form 100M/W five working days following the deadline dates. The BCLA Office and the BCLCG Vice Chair – Field will conduct this verification.
- Delinquent lists will be forwarded to the Presidents of the Club/Team/Association, Field Directorate Chair, applicable Commissioner, BCLCG Chair and Vice Chair – Field.
- (c) The minimum standard outlined on the current Form 100's must be met by the deadline date for the submission of the form in the playing year immediately following the year training was obtained and the "Trained" standard was awarded. Competitive Introduction

Coaches must be trained within sixty (60) days of taking the course. Coaches failing to complete all required evaluations to reach their respective minimum standard will appear on a suspension list. Delinquent lists will be forwarded to the Presidents of the Club/Team/Association, Field Directorate Chair, applicable Commissioner, BCLCG Chair and Vice Chair – Field.

- 11.04 (a) Head coaches of teams registered with the Minor Directorate are responsible for all bench personnel. This includes conduct and their respective minimum standard of training or certification if applicable.
- (b) All coach personnel must meet the requirements as indicated in 11.01 (a).
- (c) Trainers must have an approved and valid trainer's certificate, or a valid first responder or higher certificate, or have successfully completed the Trainer's Aide program.
- (d) All bench personnel must appear on the Form 100B.
- (e) Maximum number on the bench at any one time is four (4) excluding the trainer, who shall only be allowed on the bench to attend to player injuries as per 7.01(b).
- 11.05 Associations/Clubs not complying with the deadlines outlined in 1.02 (a), 11.01 (b) and 11.03 (b) shall be fined as outlined in 11.01 (b) (ii) or 11.03 (b) (ii).
- 11.06 The BCLCG with the assistance of the BCLA Technical Director will be responsible for the Coaching Development program which includes, Training, Certification, Evaluation of Coaches, Recruitment, training and evaluation of Facilitators and all Coaching development programs and projects"

The BCLCG with the assistance of the Technical Director shall be responsible for ensuring all deadlines are adhered to and that delinquent Coaches, assistant coaches or door personnel are placed on a "Suspension" list and passed to the correct administrative body for immediate action.

REGULATION 12: AWARDS SELECTION PROCEDURES

Zone Coaches. All candidates' names and resumes are forwarded to the applicable Zone Coaching Co-ordinator. The Coaching Co-ordinator will solicit votes from all Coaching Co-ordinators in the Zone. If the Zone Co-ordinator is a candidate, they will appoint an Association Coaching Co-ordinator of the Zone to act on their behalf. In the case of a tie, the Zone Co-ordinator or the designated Association Coaching Co-ordinator will cast a second ballot to break the tie. Only the Association Coaching Co-ordinators of the designated discipline are eligible to vote (i.e., men's or women's field, minor box or senior box).

REGULATION 13: AMENDMENTS

- 13.01 The Operating Regulations of the BCLCG shall not be altered except at a Special Session of the BCLCG and shall be made only by a majority vote of the members voting thereon.
- 13.02 Notice of the proposed amendments shall be given in writing to the BCLA Office at least forty-five days before the day of the Special Session and the proposed amendments shall be circulated to member clubs at least thirty days prior to the Special Session.

OTHER (passed at the BCLCG 2014 Special Session): When an Association registers a coach for a certification clinic, and the said coach does not attend the coaching clinic, the BCLA has the right to recover the cost of the access code from the coach's association.

APPENDIX A: FORM 100B – MINOR AND SENIOR BOX CERTIFICATION



Form 100B
Effective January 1, 2022

Club/Association Name:		\$10/Coach	Online Fair Play Form - https://www.bclacrosse.com/teambc_reg/bcla_fairplay_coaches.php							\$ 10.00	
Year of Current Season:		\$5/Trainer									
Division & Calibre	Coach Name	Head/Assistant Coach/Trainer	NCCP#	Street	City	PC	Phone #	Email	DOB	Criminal Records Check Done	Fee
Mini-Tyke #1	Joe Smith	Head Coach	1234566	#101 - 7382 Winston Street	Burnaby	V5A 2G9	604-421-9755	joe@bclacrosse.com	1/25/1983	Yes	\$ 10.00

Online Coaches FairPlay Form - [click here](#) - all Coaches must complete this form.

Form 100s are due May 1st for the Minor Associations and April 20th for the Senior Divisions

Coach Certification		
Category	Club Minimum Standard	Team BC / National Championship Minimum Standard
U7	Community Development Trained	N/A
U9	Community Development Trained	N/A
Rec/House Leagues	Community Development Trained	N/A
U11	Community Development Trained	N/A
U13	Community Development Trained	Competitive Introduction Certified
U15	Competitive Introduction Trained	Competitive Introduction Certified
U17	Competitive Introduction Trained	Competitive Introduction Certified
Junior	Competitive Introduction Trained	Competitive Introduction Certified
Senior	Competitive Introduction Trained	Competitive Introduction Certified

- Head Coaches and Assistant Coaches (all coaches on the bench) will be held to the same standard at **ALL** times
- Old NCCP Level 1 Certified is equivalent to Community Development Trained (CMD)
- Old NCCP Level 2 Certified is equivalent to Competitive Introduction Trained (CPI)
- A first year CPI Coach must be 'In-Training' ('In-Training' is attending the clinic and working on completion of the workbook and the Making Headway in Sport online module).
- A second year CPI Coach must be 'Trained' ('Trained' is the completion of the workbook and the Making Headway online module).
- National Team Coaches must be 'Certified' ('Certified' is once a Coach is 'Trained' they complete an Ethics course and evaluation).

Trainer Certification

Trainers must be certified a minimum of first responders (firefighter, ambulance, armed forces personnel, medical professional, etc.) or have an approved and **valid trainer's certificate** suitable registered on the Form 100B. Trainer certification, including a person trained as a first-responder must be noted on all applicable game sheets unless a trainer is provided for an entire event by the BCLA (i.e. Minor Provincial Championships).

All forms/links can be found on the BCLA website:

<https://bclacrosse.com/box-lacrosse-form-100b.php>

APPENDIX B: FORM 100M – FIELD CERTIFICATION

Form 100M Effective January 1, 2022 <small>Youth and Senior Men's Field Due Oct 1</small>											
Club/Association Name:	\$10/Coach	Online Fair Play Form - https://www.bclacrosse.com/teambc_reg/bcla_fairplay_coaches.php									
Year of Current Season:	\$5/Trainer	Please email the Form 100s to Dave Showers at dave@bclacrosse.com	\$ 10.00								
Division & Calibre	Coach Name	Head/Assistant Coach/Trainer	NCCP#	Street	City	PC	Phone #	Email	DOB	Criminal Records Check Done	Fee
U15	Mike Anderson	Head Coach	1234568	#101 - 7382 Winston Street	Burnaby	V5A 2G9	604-421-9755	Mike@dcnet.com	1/25/1983	Yes	\$ 10.00

Online Coaches FairPlay Form - [click here](#) - all Coaches must complete this form.

Youth / Men's Field

Coach Certification		
Category	Club Minimum Standard	Team BC / National Championship Minimum Standard
(U7)	Field Community Development Trained	N/A
(U9)	Field Community Development Trained	N/A
(U11)	Field Community Development Trained	N/A
(U13)	Field Community Development Trained	Competitive Introduction Certified
(U15)	Competitive Introduction Trained	Competitive Introduction Certified
(U18)	Competitive Introduction Trained	Competitive Introduction Certified
Senior	Competitive Introduction Trained	Competitive Introduction Certified

- Head Coaches and Assistant Coaches (all coaches on the field) will be held to the same standard at **ALL** times
- Old NCCP Level 1 Field Certified is equivalent to Field Community Development Trained (FCMD)
- Old NCCP Level 2 Field Certified is equivalent to Field Competitive Introduction Trained (FCPI)
- A first year FCPI Coach must be 'In-Training' ('In-Training' is attending the clinic and working on completion of the workbook and the Making Headway in Sport online module).
- A second year FCPI Coach must be 'Trained' ('Trained' is the completion of the workbook and the Making Headway online module).
- National Team Coaches must be 'Certified' ('Certified' is once a Coach is 'Trained' they complete an Ethics course and evaluation).

Trainer Certification

Trainers must be certified a minimum of first responders (firefighter, ambulance, armed forces personnel, medical professional, etc.) or have an approved and **valid trainer's certificate** suitable registered on the Form 100B. Trainer certification, including a person trained as a first-responder must be noted on all applicable game sheets unless a trainer is provided for an entire event by the BCLA (i.e. Field Provincial Championships).

All forms/links can be found on the BCLA website:

<https://bclacrosse.com/field-lacrosse-form-100m-100w.php>

APPENDIX C: FORM 100W – WOMEN'S FIELD CERTIFICATION



Form 100W

Effective January 1, 2022
Senior Women's Due May 1st; Women's Field Due Oct 1

Club/Association Name:		\$10/Coach	Online Fair Play Form - https://www.bclacrosse.com/teambc_reg/bcla_fairplay_coaches.php								
Year of Current Season:		\$5/Trainer	Please email the Form 100s to Dave Showers at dave@bclacrosse.com						\$ 10.00		
Division & Calibre	Coach Name	Head/Assistant Coach/Trainer	NCCP#	Street	City	PC	Phone #	Email	DOB	Criminal Records Check Done	Fee
Senior Women's	Jane Doe	Head Coach	1234566	#101 - 7382 Winston Street	Burnaby	V5A 2G9	604-421-9755	Jane@americaonline.ca	1/25/1983	Yes	\$ 10.00

Online Coaches FairPlay Form - [click here](#) - all Coaches must complete this form.

Women's Field / Senior Women's

Coach Certification		
Category	Club Minimum Standard	Team BC / National Championship Minimum Standard
WF Youth (U12)	Women's Field Community Development	N/A
WF Junior (U15)	Women's Field Community Development	Women's Field Community Development Trained
WF Junior (U19)	Competitive Introduction Trained - TBD	Women's Field Community Development Trained
Senior Women's	Competitive Introduction Trained - TBD	Women's Field Community Development Trained

- Head Coaches and Assistant Coaches (all coaches on the field) will be held to the same standard at **ALL** times
- Old NCCP Level 1 Field Certified is equivalent to Field Community Development Trained (FCMD)
- Old NCCP Level 2 Field Certified is equivalent to Field Competitive Introduction Trained (FCPI)
- A first year FCPI Coach must be 'In-Training' ('In-Training' is attending the clinic and working on completion of the workbook and the Making Headway in Sport online module).
- A second year FCPI Coach must be 'Trained' ('Trained' is the completion of the workbook and the Making Headway online module).
- National Team Coaches must be 'Certified' ('Certified' is once a Coach is 'Trained' they complete an Ethics course and evaluation).

Trainer Certification

Trainers must be certified a minimum of first responders (firefighter, ambulance, armed forces personnel, medical professional, etc.) or have an approved and **valid trainer's certificate** suitable registered on the Form 100B. Trainer certification, including a person trained as a first-responder must be noted on all applicable game sheets unless a trainer is provided for an entire event by the BCLA (i.e. Field Provincial Championships).

All forms/links can be found on the BCLA website:

<https://bclacrosse.com/field-lacrosse-form-100m-100w.php>